

## Name change checklist

Use this name change checklist to help you stay organized.

- Social Security Administration - social security card
  - Department of Motor Vehicles - driver's license, car title and registration
  - Voter Registration – some states allow you to change voter registration at the DMV
  - State Department – US Passport
- Work and employment

- Employer – w4 forms, 401k, insurance, benefits, email, business cards, name plate, work website
  - Unions and professional organizations, including State Bar and professional licenses
  - Personal professional website- especially for freelancers
- Banks

- Checking accounts, checks, and bank cards
  - Savings and money market accounts, CDs
  - Credit Cards
  - Assets such as property titles, deeds, trusts
  - Debts such as mortgages and loans
  - Investment accounts, including IRAs, and 401ks if not through your employer
- Home

- Homeowners or renters insurance
  - Landlord
  - Home owners association or management agency
  - Utilities – electric, gas, water, telephones, internet, cable
- Medical

- Doctor, Dentist, Ob-Gyn, Therapists, Counselors
- Other Legal Documents

- Health proxy
- Will

Social Media and Internet

- Facebook
- Twitter
- Myspace
- LinkedIn
- Flickr